

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
(Annual Meeting)

30 May 2013

Present:-

Councillors Bown, Brazil, Brooksbank, Burridge-Clayton, Chugg, Mrs. Colthorpe, Dyke, Eastman, Edmunds, Ellery, Gordon, Greenslade, Gribble, Healey, Knight, Leaves, Owen, Radford, Randall Johnson, J Smith, Woodman and Yeomans

Apologies:-

Councillors Horsfall and Prior-Sankey

DSFRA/1. Election of Chairman

RESOLVED that Councillor Healey be elected Chairman of the Authority until its Annual Meeting in 2014.

DSFRA/2. Minutes

RESOLVED that the Minutes of the budget meeting held on 18 February 2013 be signed as a correct record.

DSFRA/3. Election of Vice-Chairman

Nominations were invited for the post of Vice-Chairman.

Councillor Knight proposed, with Councillor Eastman seconding, that Councillor Gribble be elected Vice-Chairman.

Councillor Gordon proposed himself for the post. This was seconded by Councillor Bown.

A secret ballot was then held, as requested by a majority of those present in accordance with Standing Orders, following which it was

RESOLVED that Councillor Gordon be elected Vice-Chairman of the Authority until its Annual Meeting in 2014.

DSFRA/4. Review of Constitutional Governance Framework Documents

The Authority considered a report of the Clerk to the Authority (DSFRA/13/8) on the outcome of the most recent annual review of the Authority's constitutional framework documents (Standing Orders, Financial Regulations etc.). The documents were derived from a number of sources – some statutory, some best practice – and were reviewed at least annually to ensure fitness for purpose. While no changes were proposed at this stage, reference was made to the ongoing business transformation programme which could necessitate amendments in future.

RESOLVED

- (a) that the constitutional governance framework documents as listed at paragraph 1.1 of report DSFRA/13/8 be endorsed;
- (b) that it be noted that proposals for amendments to the documents may be submitted to future meetings of the Authority as and when required.

DSFRA/5. Schedule of Appointments to Committees and Outside Bodies Etc.

The Authority considered a report of the Clerk to the Authority (DSFRA/13/9) seeking endorsement to the Authority's current committee structure and associated Terms of Reference, together with appointments to committees and outside bodies for the forthcoming municipal year.

RESOLVED

- (a) that, in accordance with Standing Orders, appointments be made to Committees etc. as shown below for the 2013-14 municipal year, the term of office to be until the Authority annual meeting in 2014:

Audit and Performance Review Committee

Councillors Brazil, Burr ridge-Clayton, Edmunds, Gribble, Healey, Horsfall and Radford.

Commercial Services Committee

Councillors Brazil, Dyke, Edmunds, Gordon, Healey, Randall Johnson and Woodman.

Community Safety and Corporate Planning Committee

Councillors Bown, Colthorpe, Eastman, Ellery, Leaves, Owen and Prior-Sankey.

Determinations and Dispensations Committee

Councillors Bown, Horsfall, Prior-Sankey, Randall Johnson and Yeomans.

Human Resources Management and Development Committee

Councillors Bown, Brooksbank, Burr ridge-Clayton, Chugg, Horsfall, Knight and J. Smith.

Resources Committee

Councillors Brooksbank, Burr ridge-Clayton, Chugg, Dyke, Gordon, Greenslade and Yeomans.

Capital Programme Working Party

Councillors Bown, Leaves, Randall Johnson and Woodman.

Equality and Diversity Member Champion

Councillor Randall Johnson

Climate Change and Sustainability Member Champion

Councillor Leaves

- (b) that Mr. David Watson be appointed as the Authority's "Independent Person" as required by the Localism Act 2011, for a further twelve months until the Authority's annual meeting in 2014;
- (c) that appointments be made to Outside Bodies as shown below for the 2013-14 municipal year, the term of office to be until the Authority's annual meeting in 2014 unless otherwise indicated:

LOCAL GOVERNMENT ASSOCIATION

Fire Commission

Authority Chairman

General Assembly

Authority Chairman (exercising 2 Service and 1 Corporate vote);
Councillors Dyke, Leaves and Woodman (each exercising 1
service vote).

Urban Commission

Councillor Gordon

Rural Commission

Councillor Brooksbank

**DEVON STRATEGIC PARTNERSHIP BI-ANNUAL
WORKSHOP**

Councillor Radford

SOUTH WEST COUNCILS

Authority Chairman

SOUTH WEST PROVINCIAL COUNCIL

Chair of Human Resources Management and Development
Committee

SOUTH WEST FORUM OF FIRE AUTHORITIES

Authority Chairman

PLYMOUTH AND DEVON RACE EQUALITY COUNCIL

Councillor Gordon

SOMERSET RACE EQUALITY COUNCIL

Councillor Horsfall

- (d) that the Terms of Reference for the Authority Committees etc. as set
out Appendix B to report DSFRA/13/9 be confirmed.

DSFRA/6. Draft Calendar of Meetings 2013-14

RESOLVED that the draft Calendar of Authority and Committee Meetings for 2013-14,
as appended to report DSFRA/13/10, be approved.

The meeting started at 10.00hours and finished at 11.00hours.